

Director of Children and Family Ministries (full-time)
Trinity Episcopal Church
Asheville, NC

Job Description

Must love children and Jesus.

Trinity seeks a lay person to serve as our full-time Director of Children and Family Ministries. Our ideal candidate is a person who can nurture a sense of belonging in children and families, know how to teach and understand how children learn, be creative and energetic, organize and inspire volunteers, exhibit proficient organizational and technological skills, and work collaboratively with others. We use Godly Play at Trinity, and our Director must be familiar with and invested in this curriculum. Our Director of Children and Family Ministries will be a person who loves people, has an active personal spiritual life, has strong relational skills, and is a self-starter who can manage multiple projects simultaneously and effectively.

Responsibilities include:

- Overseeing all activities related to children from birth through 5th grade
- Recruiting, training, and overseeing volunteers for Sunday school and other programs, and overseeing our Nursery Supervisor
- Maintaining integrity of classroom appearance, functionality, bulletin boards, etc., including ordering, obtaining, and restocking materials as needed
- Selecting and implementing curriculum for all children's programming
- Planning special annual events like Vacation Bible School, Advent wreath making, children's Christmas pageant, Easter egg hunts, etc.
- Planning family-wide, multi-generational activities
- Leading weekly children's worship
- Assisting with children's choir
- Leading and coordinating monthly activities for junior youth group (3rd-5th graders)
- Communicating effectively with parish families
- Nurturing an environment of acceptance and inclusivity so that ALL children may experience the love and grace of God
- Attending weekly staff meetings
- Maintaining Episcopal church protocols and practices for children's safety.

Trinity provides flexibility with regard to the workday, since some children and family programming occurs outside regular hours. This is a full-time, in-person position.

Qualifications

A four-year degree, preferably in Education or a related field; OR extensive work experience in related fields that involve the skills needed in curriculum planning and implementation and an understanding of child development. Completion of Godly Play Core Training strongly preferred.

Compensation

Compensation commensurate with experience.

About Trinity

Trinity Episcopal Church is the largest Episcopal parish in the Diocese of Western North Carolina—a vibrant, inclusive, and welcoming community of faith in the heart of downtown Asheville, with an average Sunday attendance of about 350 over three services. Trinity is distinguished by its long-standing commitment to children and families, and regularly has between 30 and 60 children under the age of 12 in attendance on a Sunday morning.

About Asheville

Asheville is a dynamic, diverse, and growing city in Western North Carolina with a unique mix of urban amenities, natural resources, educational and arts institutions, and residential neighborhoods. We enjoy an extensive network of hiking and biking trails, public gardens, green spaces, parks, and many cultural opportunities for creative people. Asheville's arts community is strong and developing in visual and performing arts, with numerous performance spaces and dozens of other arts venues. Visit Explore Asheville for more: <https://www.exploreasheville.com>.

Application Process

Interested applicants should submit a cover letter and resume to The Reverend Dr. Scott White at rector@trinityasheville.org.

Application Deadline

Rolling applications, closing May 1, 2025.